

**JOINT ARCHIVES COMMITTEE**

A meeting of the Joint Archives Committee was held on 21 January 2010.

**PRESENT:**

- 1           **RECORD OF A MEETING EXTRACTED FROM LOTUS NOTES SYSTEM**
- 2           **APOLOGIES FOR ABSENCE**
- 3           **DECLARATIONS OF INTERESTS**
- 4           **MINUTES OF JOINT ARCHIVES COMMITTEE HELD 23 JULY 2009**
- 5           **BUDGET UPDATE REPORT**
- 6           **PERFORMANCE REPORT FOR JULY - DECEMBER 2009**
- 7           **VACANCY FOR ARCHIVES MANAGER - VERBAL UPDATE**
- 8           **ANY OTHER URGENT ITEMS**
- 9           **RECORDED MINUTES OF THE MEETING**